

#### YARRA VALLEY FM

# **Environmental policy**

### **Purpose**

To encourage a commitment to protecting the environment, we are continually looking for new ways to reduce the environmental impact of our activities.

#### Aim

#### We aim to:

- use local people and materials where possible to reduce our carbon footprint and to support our community
- obtain recycled and recyclable paper and environmentally-friendly cleaning products
- · recycle waste for collection in accordance with local regulations
- rectify water leakages and use economical flush systems
- install energy-efficient lighting
- optimise power usage and utilise renewable energy when cost-effective
- turn off when not in use and/or review timers for lighting, heating and cooling equipment, having regard to the operational and security requirements of essential production, network and transmission equipment
- · reduce the need to travel by promoting the use of teleconferencing
- minimise paper usage by issuing and archiving documents in digital form
- develop automation options for internal and external communications
- involve staff, volunteers and suppliers in the implementation of this policy, for greater commitment and improved performance, and offer training where possible

## Other relevant policies

Staff and volunteers are encouraged to read this policy in conjunction with other station policies.

#### More information

If you have a query about this policy or need more information please contact the Station Manager or Chair of Committee of Management.

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